



# Service Announcement

---

December 10, 2008

**TO:** Telecommunications Coordinators

**FROM:** Dan Davis – Manager, Local Telephone Services  
DIS Telecommunication Services Division

**SUBJECT:** New DIS Conferencing Services Announcement

The Department of Information Services (DIS) is pleased to introduce DIS Conferencing Services using WebEx. This new product provides a full suite of conferencing tools - including video conferencing, web collaboration conferencing, and teleconferencing - in one web-based application.

Users will have the ability to present, view, and share documents and applications from their desktops with other conference participants. DIS Conferencing Services can be used to host conferences with any participants, regardless of whether the participants are on the State Government Network.

## **Scheduling**

DIS customers have the option of self-scheduling conferences, or using the state operators to schedule conferences. A secure web portal is provided for customers who wish to self-schedule. Once an account has been established, self-schedulers will no longer need to contact DIS to setup conferences or invite attendees. DIS Conferencing Services also offers a new productivity tool that integrates the service with Microsoft Office Applications for easy conference scheduling. Service users can verify future scheduled events, and track their own account via the portal.

To set up an account for this service, fill out the [application](#) and e-mail it to the DIS Service Desk at [ServiceDesk@dis.wa.gov](mailto:ServiceDesk@dis.wa.gov). Or visit the [DIS Conferencing Services page](#) on TechMall.

If you have questions about this service announcement, please contact Dallas Cates at (360) 902-3356.

**Service Rates:**

<b>Service Voice Conferencing</b>	<b>Per minute, Per user</b>
Operator assisted, Toll	\$ 0.09
Operator assisted, Toll Free (800 service)	*\$ 0.11
User Self Scheduled, Toll Free (800 service)	*\$ 0.08
<b>Service - Web Collaboration &amp;/or video (Excludes voice - add rates above for voice if required)</b>	
Operator assisted, web collaboration and/or video	\$ 0.20*
User Self Scheduled, web collaboration and/or video	\$ 0.17

\*Plus Applicable Taxes